

Minutes
Budget and Personnel Committee Meeting

August 14, 2019

1. Call to Order:

The August 14, 2019 Budget and Personnel Committee meeting was called to order at 6:39 p.m. by Director Cortez. In attendance were:

- Committee members: Vice President Shriner and Director Cortez
- Staff: Keith Van Der Maaten, Patrick Breen, and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the July 9, 2019 Meeting:

On motion by Director Cortez, seconded by Vice President Shriner, the minutes were unanimously approved.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- OM Supervisor – working out-of-class two employees in the Operator III position.
- HR Programs – nothing to report.
- Employee Contract Negotiations – completed.
- Capital Impact Fees – arranging outreach meetings with developers in September.
- FY 2019-2020 Budget – completed.

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting:

The same items will be brought back for discussion. The next meeting is scheduled for September 10th at 6:15 p.m.

6. Committee Member Comments:

Director Cortez commented on the CIP projects and asked for an update on their progress at the Board meeting.

7. Adjournment:

Meeting adjourned at 6:56 p.m.